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October 5, 2020

TO: All Staff
FR: HR Department

POSITION AVAILABLE:

Full-Time Outreach Specialist to work 40 hours/week in Pocahontas County Outreach Office located in Pocahontas, IA. Requirements include excellent office and communication skills, data entry and computer skills, organizational skills and understanding of and interest in needs of low-income families. For application and job description, visit www.udmo.com or contact Human Resource Dept., Upper Des Moines Opportunity, Inc., P O Box 519, Graettinger, IA 51342 (712) 859-3885. Position is open until filled. E.O.E.