

# Upper Des Moines Opportunity, Inc.

## Board of Directors Meeting Minutes

*Via Teleconference & Zoom*

Tuesday, June 28, 2023 \* 5:00 pm

*"We are dedicated to helping build stronger communities by addressing the effects of poverty on individuals and families."*

### Present:

Nick Carlson	Webster	Jerry Kloberdanz	Hamilton
Glenn Bohmer	Emmet	Mariah Martinez	O'Brien
Ron Graettinger	Palo Alto	Bruce Reimers	Humboldt
Amy Ouphachack	Hamilton	Rick Rasmussen	Wright
Kodie Borchers	Clay	David Scott	Clay
Tim Fairchild	Dickinson	Clarence Siepker	Pocahontas

### Absent:

<i>Kathy Croker</i>	Lois Boersma	
Jennifer Sammons		

\* Red ink denotes unexcused absence.

**UDMO Staff Present:** *Julie Edwards, Dawn Hoffman, Tyler Henderson, Irene Mayland, Heather Lundberg*

Clarence Siepker calls the meeting to order. Dawn Hoffman does roll call. A quorum is present.

- Announcements & Special Events- None.
- Consent Calendar (Agenda) –  
Additions/Changes to Agenda and Approval of Agenda- Julie would like to make an addition to the Agenda. Under Board Business/Director's Report add letter h) LIWAP-21-ARPA-16 Amendment 5, letter i) LIWAP-21CAA-16 Amendment 5, letter j) LIHEAP-23-16 Amendment 5, letter k) LIHEAP-23ES-16 Amendment 6, letter l) FaDSS 24-16 Contract, letter m) HEAP-23-16 Amendment 3.  
a) Approval of Board Minutes of

*Motion to approve the Consent Calendar with the addition of: Under Board Business/Director's Report add letter h) LIWAP-21-ARPA-16 Amendment 5, letter i) LIWAP-21CAA-16 Amendment 5, letter j) LIHEAP-23-16 Amendment 5, letter k) LIHEAP-23ES-16 Amendment 6, letter l) FaDSS 24-16 Contract, letter m) HEAP-23-16 Amendment 3: Ron Graettinger*

*Second: Nick Carlson*

*Discussion: None*

*Action: CARRIED*

*Motion to approve the May 23, 2023, Board Minutes: Rick Rasmussen*

*Second: Glenn Bohmer*

*Discussion:*

*Action: CARRIED*

Finance/Audit Committee Report- The following items were reviewed and approved by the Finance Committee at their meeting.

May 2023 Financials

Emmet Co. Foundation Grant, Roosevelt

IPL-23-16, BHE-23-16, DOE-23-16 Amendment 1

*"Our vision for our region is that all residents play an active role as community citizens; have places to go if they face hard times; and have support and opportunities as they work toward economic security."*

Weatherization HEAP 3E-16 Contract  
LIHEAP-23ES-16 Amendment 4 & 5  
LIWAP-21ARPA-16 Amendment 4  
FaDSS FY2024 Funding  
FaDSS-23-16 Amendment 4 & 5  
ICAA TBRA Amendment  
CSBG-23-16 Amendment 5  
Casey's & Sinclair Gas Cards  
Weatherization Program Notice 23-01  
Dept. of Human Rights Contract Audit  
UDMO TBRA 7 Grant Update  
Prevent Child Abuse Iowa (KIDS) Audit

*Motion to approve the June 20, 2023 Finance/Audit Committee Report:* Mariah Martinez

*Second:* Glenn Bohmer

*Discussion:* None

*Action:* CARRIED

● Board Business/Director's Report-

- a) Approval to skip the July 2023 Board meeting- The Board has typically voted to skip this meeting due to people being gone on vacations, or unavailable.

*Motion to approve skipping the July 2023 Board Meeting:* Glenn Bohmer

*Second:* Ron Graettinger

*Discussion:*

*Action:* CARRIED

- b) MEC-23-16 Amendment 1- An additional \$7,508 for Labor and \$7,508 for Materials for a total increase of \$15,016.
- c) HEAP-3E-16 Amendment 1- Effective July 1, 2023 the Iowa Department of Human Rights and the Iowa Department of Human Services, along with other state agencies, will merge and become the Iowa Department of Health and Human Services (HHS).
- d) DOE-23-16 Amendment 2- Iowa Department of Human Rights Merger with the Iowa Department of Human Services, becoming HHS.
- e) DOE-BIL-22-16 Amendment 2- Iowa Department of Human Rights Merger with the Iowa Department of Human Services, becoming HHS.
- f) Program COLA's- Tyler Henderson, Fiscal Director spoke about the possibility of some of the programs being able to provide COLA'S in August 2023. Julie, Tyler, Tiffany from HR and the Directors have met about who could sustain a COLA moving forward, and also who could not. The Board was provided with a list as far as which programs would be eligible. Board members questioned why Outreach was not able to sustain this, but with the cuts to CSBG funding the extra is just not there right now, and some Outreaches are already operating in the red. They are actively seeking strategies that might help with lowering their overhead costs. The Admin. fee that is now being charged to cash donations will help, but it will take time for the budgets to reflect that. They are going to be closing the Outreach offices for a full week in August from the 21<sup>st</sup>-25<sup>th</sup> and the employees can file for unemployment that week. There will be plenty of notice for this and Alisa will be available if someone needs something urgently. Tyler will have more information to share on this at the next Finance meeting in July.

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- g) Iowa BoS CoC 2023 HUD Continuum of Care Local Application- Anew grant was just released on June 26<sup>th</sup>. It would provide an additional \$100,000 for the Housing program, with an emphasis on Rapid Re-housing, could be used in all 12 counties, and is due July 21<sup>st</sup>.

*Motion to approve applying for the Iowa BoS CoC 2023 Continuum of Care Local Application Grant:* Ron Graettinger

*Second:* Rick Rasmussen

*Discussion:* None

*Action:* CARRIED

- h) LIWAP-21ARPA-16 Amendment 5- Notification that effective July 1, 2023, the Iowa Department of Human Rights and the Iowa Department of Human Services, along with other state agencies, shall merge and become the Iowa Department of Health and Human Services (Iowa HHS).
- i) LIWAP-21CAA-16 Amendment 5- Notification that effective July 1, 2023, the Iowa Department of Human Rights and the Iowa Department of Human Services, along with other state agencies, shall merge and become the Iowa Department of Health and Human Services (Iowa HHS).
- j) LIHEAP-23-16 Amendment 5- Notification that effective July 1, 2023, the Iowa Department of Human Rights and the Iowa Department of Human Services, along with other state agencies, shall merge and become the Iowa Department of Health and Human Services (Iowa HHS).
- k) LIHEAP-23ES-16 Amendment 6- Notification that effective July 1, 2023, the Iowa Department of Human Rights and the Iowa Department of Human Services, along with other state agencies, shall merge and become the Iowa Department of Health and Human Services (Iowa HHS).
- l) FaDSS 24-16 Contract- New contract running July 1, 2023-June 30, 2024 for \$380,619.
- m) HEAP-23-16 Amendment 3- An additional \$366,233, which brings the contract total to \$1,049,417.
- Head Start Report – Irene Mayland Head Start Director, stated that the Head Start program for the month of May was fully enrolled for Head Start and Early Head Start. The disability number is currently at 52. The wait list just shows Early Head Start right now, their program ends at the end of July. The wait lists for 2023-2024 does show a number of students that we are unable to serve after selection. Attendance is above 85%.

CACFP Center-Based- There were 25 classrooms serving 346 children. All meals were claimed for the month of May, one EHS room remains closed in Spencer. May is the end of the school year.

CACFP Home-Based- There were 42 providers serving 575 children, 41 providers claimed meals for May.

IM-HS-23-02 American Indian and Alaskan Native HS Eligibility Through Tribal TANF- This really does not pertain to the families that we currently serve. This is just informational for the Board.

T.B Screening Policy- They would like this policy to be removed from HS and EHS centers in Storm Lake. The state, BV Public Health and the school district are now not testing they are screening. Head Start is looking for approval to remove the policy and adhere to what the school district is doing. If a child fails the screening, they will still be tested.

*Motion to approve the T.B Screening Policy:* Mariah Martinez

*Second:* Jerry Klobberdanz

*Discussion:* None

*Action:* CARRIED

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Head Start School Readiness for Head Start and Early Head Start- This information shows that our children are growing and learning. It also shows that they are retaining the information that they have learned previously. Our Spanish-speaking students are learning the information and are able to keep up with the other children. Some of the parents of the Spanish-speaking children are also learning English as well, this is also documented in the goals. The goal is for 85% of the children to be meeting or exceeding expectations, most all are doing this in the areas of testing.

Family Outcomes- The Board received a breakdown of the different family outcomes by county, fall and spring numbers are also listed. The hope is to see growth within the families. Every child enrolled in Early Head Start and Head Start has a visit. The frequency is determined by which program they are in. They work with the families to set goals and to see if the goals have been completed.

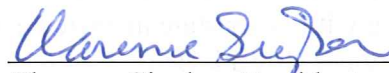
- Date of Next Board Meeting- August 22, 2023 at 5:00 p.m. via Zoom, In-person & Teleconference.
  - a) ADJOURN at 6:00 p.m., there being no further business.

*Motion to Adjourn:* Ron Graettinger

*Second:* Mariah Martinez

*Discussion:* None

*Action:* CARRIED

 8/22/23  
Clarence Siepker, President

 8-22-23  
Glenn Bohmer, Secretary/Treasurer

 8/22/23  
Dawn M. Hoffman, Recorder